



Dear Saint Ambrose of Woodbury Volunteers,

Thanks to dedicated volunteers like you, we are able to provide many wonderful programs for our youth. Just as we are committed to providing outstanding programs, we are also committed to ensuring a safe environment for all our children.

Please note that as of June 1, 2007, in addition to background checks and Virtus Training, in accordance with Archdiocesan policy we are requiring all volunteers planning to work with children or vulnerable adults to read and sign the Code of Conduct for Volunteers. The standards listed clearly outline the expectations of the Archdiocese and our parish for volunteers. Please return the signed blue form to Saint Ambrose. The white copy is for your own records. If you have any questions or comments please contact one of us. Thank you for taking the time to complete this form and for all you do in our parish.

With Blessings and Gratitude.

Fr. Tom Walker
Pastor
651 768-3005

Patti Watkins
Director of Faith Formation
651 768-3011

Betsy J. Hand
School Principal
651 768-3013

Anne Huber
ECEC Director
651 768-3032

ADULT

Volunteer's Code of Conduct

As a volunteer, I promise to follow the rules and guidelines in this Volunteer's Code of Conduct as a condition of my providing services to the children, youth and/or vulnerable adults of the Archdiocese of Saint Paul and Minneapolis.

As a volunteer, I will:

- Treat everyone I serve with respect, loyalty, patience, integrity, courtesy, dignity, and consideration.
- Use positive reinforcement rather than criticism, competition, or comparison when working with children, youth or vulnerable adults.
- Maintain confidentiality in all matters related to normal parish business.
- Comply with the mandatory reporting regulations of the State of Minnesota and with the Archdiocesan sexual abuse policies to report suspected child abuse. I understand that failure to report suspected child abuse to civil authorities is against the law.
- Cooperate fully in any investigation of abuse of children, youth or vulnerable adults.

As a volunteer, I will not:

- Touch or speak to a child, youth or vulnerable adult in a sexual or other inappropriate manner.
- Strike, spank, shake, or slap children, youth or vulnerable adults.
- Humiliate, ridicule, threaten, or degrade children, youth or vulnerable adults.
- Accept or give gifts to children, youth, or vulnerable adults without the knowledge of their parents or guardians.
- Smoke or use tobacco products while engaging in volunteer activities with children, youth or vulnerable adults.
- Use, possess, or be under the influence of alcohol or illegal drugs at any time while volunteering.
- Use, possess, or show pornographic materials to children, youth, or vulnerable adults at any time while volunteering.
- Use profanity in the presence of children, youth or vulnerable adults.

I understand that as a volunteer working with children, youth, and/or vulnerable adults, I am subject to a thorough background check including criminal history.

My signature confirms that I have read this Code of Conduct and that as a volunteer ministering to children, youth and/or vulnerable adults I agree to follow these standards. I understand that any action inconsistent with this Code of Conduct or failure to take action mandated by this Code of Conduct may result in my removal as a volunteer with children, youth and/or vulnerable adults.

Volunteer's Printed Name

Volunteer's Signature

Date

Saint Ambrose of Woodbury Copy
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